



## **CORE VALUES MEMBERSHIP PROGRAM PROCEDURE FOR RECOMMENDING, APPROVING, AND RENEWING CORE VALUES MEMBERSHIP**

The intent of the Core Values Membership Program is to build a diverse membership representative of the communities we strive to serve. Supported by the generosity of current Impact 100 Redwood Circle members, the program memberships are designed to eliminate barriers for women who wish to contribute to Impact 100 Redwood Circle.

All recommendations and recipients are kept confidential by the Membership Committee.

All awards are dependent upon availability of funds.

The Impact 100 Redwood Circle Core Values Membership Program Committee is a Sub-Committee within the Membership Committee. This Committee will monitor the ongoing process, procedures, use, availability of the funds and communicate all awardee information to the treasurer.

### **RECOMMENDATION AND APPROVAL OF A CORE VALUES MEMBERSHIP**

- Prospective members are recommended in writing by Impact 100 members.
- The referring Impact 100 member fills out the Core Values Membership Program recommendation form for the prospective member and may request a full \$1,000 award.
- The prospective member meets with the Core Values Membership Program Sub-Committee. The recommendation is reviewed and approved by a representative of the Sub-Committee.
- When approved, the awardee's name, contact information and the amount of the award are communicated to the Impact 100 treasurer and the Community Foundation for release of funds. Once the funds have been released and the awardee has paid the \$125.00 admin fee, the membership is activated, and the fellow receives the usual welcoming notifications.

Awardee expectations:

- Pay the annual \$125 administration fee to the Community Foundation Sonoma County for each year of membership.
- Have an interest in the Sonoma County nonprofit community.
- Have a desire to help shape the future of philanthropy in our community.

### **RENEWING THE CORE VALUES MEMBERSHIP**

One month before renewal, the Core Values Membership Program Sub-Committee notifies awardees of their renewal options and emails them the Renewal form. The Core Values Membership Program renewal applications are reviewed and approved by the Membership Sub-Committee.

Second and third-year renewal options:

- Full \$1,000 award OR
- \$500 award and the awardee pays the other \$500 as individual member OR awardee seeks their own DYAD membership with another person. In both cases, the awardee pays the \$125 admin fee.

Fourth-year renewal:

- It is hoped the awardee will become an individual member or a DYAD member without financial assistance; however, the awardee may apply for a second three-year award cycle by following the steps (above).

Awardee expectations remain that same throughout the renewal process.